

## Release of Hardware for Recycling

### Instructions:

1. Complete the following form, sign and return. **Please print clearly.**
2. Ensure all information is removed/erased from all hard drivers/storage media.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Item	Serial #

**Only computers, monitors and printers accepted.**

## Terms & Conditions

By signing this acknowledgement and release, I agree that:

1. The equipment listed above is my personal property and I have full and exclusive right to dispose of the equipment;
2. I understand that I will not be able to retrieve the equipment or any software, information, documents or images stored on or in the equipment after I relinquish possession of the equipment to the University of Detroit Mercy;
3. I understand the University of Detroit Mercy will employ the services of a private contractor for the disposal of the equipment;
4. I hereby release the University of Detroit Mercy, their contractors, employees and agents from any and all liability for any equipment that I have relinquished in error, for any and all software, information, documents or images that may be stored on or in the equipment;
5. I hereby indemnify University of Detroit Mercy for any damages, loss or liability suffered by them as a result of any information or data on equipment disposed of as described herein and from any claims by any third party relating to the equipment relinquished as set forth herein;
6. This release and indemnity of the undersigned is executed in consideration of the acceptance by University of Detroit Mercy of the equipment that I have relinquished as described herein;
7. I have carefully read this release and understand its contents. I am aware this is an assumption of risk, waiver and release of liability, and indemnification, and I sign it voluntarily.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_